



**MICHAEL P. JUDGE**  
PUBLIC DEFENDER

**LAW OFFICES**  
**LOS ANGELES COUNTY PUBLIC DEFENDER**

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EXECUTIVE OFFICE

December 1, 2009

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

50 DECEMBER 1, 2009

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**DEPARTMENT OF PUBLIC DEFENDER: APPROVE EVENT AND  
DONATION TRUST FUND  
FOR THE FIRST ANNUAL CHILDREN'S HOLIDAY CELEBRATION  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Authorize the Public Defender, in cooperation with the Probation Department, to conduct the first annual Children's Holiday Celebration on December 19, 2009, themed "Hope and Empowerment" for youth at Sylmar Juvenile Hall.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the Public Defender to accept monetary and non-monetary donations for the first annual Children's Holiday Celebration to be held on December 19, 2009 at Sylmar Juvenile Hall.
2. Authorize the Public Defender, in conjunction with the Auditor-Controller, to establish a trust fund pursuant to county Fiscal Manual Section 2.4 et seq. for the deposit of funds raised for the event, and authorize the use of any donations for the purchase of food, beverages, educational gift bags, and other associated services for this year's Children's Holiday Celebration, and authorize the carryover of any excess funds for future annual events.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

The Public Defender coordinated with the Probation Department to select the Sylmar Juvenile Hall as the location for its first annual "Children's Holiday Celebration." The overall goal of the celebration is to instill hope and to raise the spirits of youth during the difficult holiday season.

The theme of this year's holiday celebration is "Hope and Empowerment." The event will include lunch, an educational gift bag of books and a dictionary for each child, and will feature a program of mentors and motivational speakers from the community, holiday musical entertainment, and a presentation of the children's poetry and artwork.

## **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goal 4: Health and Mental Health; and, Goal 5: Public Safety. This event will support the morale and quality of life for incarcerated youth, with a goal of improved outcomes for this population.

## **FISCAL IMPACT/FINANCING**

There is no increase in net County cost. Event expenses will be paid by the donations described above.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In support of County Strategic Plan goals, and the Public Defender's goal to improve outcomes for at-risk youth, the Children's Holiday Celebration will provide a program of mentors and motivational speakers from the community, holiday musical entertainment, and a presentation of the children's poetry and artwork, to instill hope and inspire empowerment during the holiday season.

The Public Defender will comply with Government Code Section 25355 and the Board's donation reporting requirements.

## **CONTRACTING PROCESS**

All purchases and contracts for this event will be made in accordance with County purchasing and contracting policies.

## **IMPACT ON CURRENT SERVICES/PROJECTS**

There will be no impact on any current services or projects as a result of this action.

## CONCLUSION

The Public Defender will require two (2) copies of the adopted Board actions. It is requested that the Executive Officer, Board of Supervisors, notify Public Defender Administration at (213) 974-2807 when this document is available. Upon receipt of the two copies, the Public Defender will ensure that the Probation Department receives its copy.

Respectfully submitted,

  
MICHAEL P. JUDGE  
Public Defender

C: Chief Executive Office  
County Counsel  
Auditor-Controller  
Probation